

# NJC Courses

## Administrative Law: Fair Hearing (JS 612R)

### Why should I take this course?

This course offers specialized training for both state and federal administrative law adjudicators who are looking for a foundational course in administrative law adjudication. This course will address the problems associated with all types of administrative law cases involving both represented and unrepresented parties.

### What will I learn?

After this course, participants will be able to:

- Utilize sound pre-hearing practice and case management techniques;
- Write decisions that will withstand judicial review;
- Effectively address the issue of caseload management;
- Incorporate alternative dispute resolution techniques where appropriate;
- Evaluate witness and expert credibility; and
- Appropriately apply the rules of evidence and procedure.

### Who should attend?

Adjudicators with less than five years of experience who are new to the administrative law bench, or who are looking for a refresher or fundamental foundation in administrative law adjudication should attend.

### Who are the members of the faculty?

The Fair Hearing faculty consists of senior administrative law judges, a professor of communications, a senior appellate judge and a writing professor.

### How is this course taught?

Classroom presentations, team teaching and small group discussions are the primary instructional methods. Other techniques include mock hearings and panel discussions.

### Does this course qualify for credits in the Judicial Studies degree program?

This course qualifies for 4 credits toward the Judicial Studies degree (requires an additional one-week NJC/JSP course to meet the 6-credit JS 610 requirement) and as a requirement for the Certificate in Judicial Development, Administrative Law Adjudication Skills, Dispute Resolution Skills and Tribal Judicial Skills programs.

### What should I tell my presiding judge or funding agency so that my attendance will be approved?

Ensuring that litigants receive a fair hearing is paramount. In doing so, new administrative law adjudicators need the tools to render those decisions in a fair, impartial and efficient manner. This program provides those tools and also provides a network of mentors to assist the adjudicator long after the course is over.



Judicial College Building/MS 358 • Reno, NV 89557 • (800) 25-JUDGE • [www.judges.org](http://www.judges.org)

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### Whom should I contact for more information?

For more information, please contact the registrar's office at (800) 255-8343 or [registrar@judges.org](mailto:registrar@judges.org).

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### Academic Dishonesty and Unprofessional Conduct

As professionals, we are held to high ethical standards. We expect you be responsible for your actions. We will not tolerate academic dishonesty, as defined in the Student Handbook and General Catalog. Your performance reflects not only on you, but also upon all other graduate students, faculty, and the University of Nevada. Accordingly, we will refer any suspected cases of cheating or plagiarism to Student Judicial Affairs. Any substantiated incident of cheating or other academic misconduct will result in your failing the assignment, the course, or both.

### Statement of Disabled Access and Reasonable Accommodation

The Excellence in Teaching Program is committed to equal opportunity in education. This includes students with documented physical and learning disabilities. It is your responsibility to contact the instructor prior to the beginning of the course and provide documentation of your disability. We will make reasonable accommodation to ensure equity in grading, classroom experiences, and outside assignments. The staff of the Disability Resource Center must be present at any and all negotiations. The ETP staff will cooperate with all requirements mandated by the Disability Resource Center.



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