

NJC Courses

Court Management for Tribal Court Judges and Court Personnel

Why should I take this course?

The efficient administration of modern tribal justice systems requires a team of competent court personnel with knowledge and skills to conduct a complex array of operational activities. This course will enhance the ability of judges and court administrators to evaluate the performance of their court in key performance areas (such as budgeting, calendaring, case management, and personnel administration) and develop practical approaches for making improvements. Judges and administrators are encouraged to attend as a team .

What will I learn?

After this course, participants will be able to:

- Identify and describe the roles and responsibilities of the presiding judicial officer and the court administrator;
- Identify the changes to make in the court and the principle supports and impediments to making such changes;
- Recognize the components of a service-oriented court; and
- Prepare and manage a budget for the court.

Who should attend?

Judges and Court Administrators who are responsible for court operations and management may attend as a team.

Who are the members of the faculty?

Members of the faculty include Judges and Court Administrators from around Indian Country. Additional Faculty includes instructors who are fluent in technology, case administration, and writing. Faculty members have included: Elbridge Coochise, Retired Chief Justice; Edward Martin, Director, Navajo Nation Judicial Branch; Ramona Tsosie, former Chief Judge of the Havasupai Court and former Court Administrator of the Hualapai Tribal Court; Ernest Friesen, Former Chief Court Administrator, The United States Supreme Court; Ron Hofer, freelance writing consultant and adjunct professor of law at Marquette University Law School, and Joseph Sawyer, NJC Distance Learning and Technology Manager.

How is this course taught?

The course uses a “show, tell, do” format for skills development. Active class participation is encouraged.

Does this course qualify for credits in the Judicial Studies degree program?

This course does not qualify for the MJS or Ph.D. degree programs. However, it does qualify as a requirement in the Certificate in Judicial Development, Tribal Judicial Skills program.

What should I tell my presiding judge or funding agency so that my attendance will be approved?

An effective court system incorporates able budgeting practices, prompt and accurate case administration as well as competently trained personnel which in turn provides your community with a respected and trustworthy tribal justice system.

Whom should I contact for more information?

For more information, please contact the registrar’s office at (800) 255-8343 or registrar@judges.org.



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