

# CSOM



# THE NATIONAL JUDICIAL COLLEGE

## IMPROVING RESPONSES TO SEX OFFENDER SENTENCING AND MANAGEMENT TRAINING APPLICATION

### HOW TO APPLY

Interested jurisdictions should answer each of the questions below as completely, but succinctly, as possible. To submit an application, please do the following:

#### 1. Develop a cover page or letter for your application. It should include:

- The submitting agency – The applicant must be a local court;
- The name, title, agency affiliation, and all contact information (including email address) of the individual(s) responsible for the application. This person will serve as the primary contact to answer questions that arise during the review process. For successful applicants, this person will serve as the on-site coordinator and liaison with the Center for the planning and delivery of the training;
- A list of the team of judges and other justice and community-based partner agencies (including, but not limited to, treatment, law enforcement, prosecutors, defense bar, probation/parole, victim advocates, others) who have agreed to participate in the planning process; and
- The signature of the chief judge, confirming his or her support of the application.

#### 2. Please respond to the following questions:

##### Sex Offense Cases in Your Courts

- How many sex offenders came to the attention of the courts in your local jurisdiction during the last fiscal or calendar year?
- What is known about the number and dispositions of sex offense cases in your jurisdiction (e.g., how many or what percentage of offenders who commit sex offenses are committed to correctional agencies? How many or what percentage are sentenced to probation and supervised in the community?)

##### Compelling Description of the Needs to be Addressed by This Training

- Why is training on this particular topic identified as a critical need for the stakeholders in your local jurisdiction?
- What specific benefits and outcomes are expected to be realized as a result of the training?

### *Previous or Current Forms of Assistance to Address This Issue*

- What previous trainings or other forms of assistance, if any, have been provided or requested for your courts and local jurisdictions pertaining to sex offender management? Please describe the impact of these previous efforts (if applicable).

### *Training Audience*

- How many local judges and other system partners will be expected or required to participate in this training? (Note that a maximum of 75 participants can be accommodated.)
- How will you assure the participation of a broad multi-disciplinary audience?

### *Training Planning and Preparation*

- Please list judicial leaders and other stakeholders (e.g., stakeholder partners including supervision and treatment agencies, advocates, judicial educators, court administrators) who would be willing to participate actively in the training preparations.

### *Assessing the Impact of the Training*

- Successful applicants will be required to complete and submit a brief post-training impact questionnaire that has been developed specifically for this project. Please identify the individual(s) who will assist the Center staff to facilitate this post-training data collection process.

**Logistics** – As outlined above, although the development of the training curriculum and all training faculty costs will be covered by the project, cost-sharing is required for this training. The following items must be covered by the selected sites: An appropriate training location that includes a plenary room; participants' per diem and travel (e.g., mileage, meals, hotel charges, etc.), as necessary; and refreshments and/or meals at the training, if deemed necessary by the host site.

- Please describe briefly how you will manage these responsibilities and costs.

### **3. Complete the attached Sex Offender Management in Your Jurisdiction: Self-Assessment Scorecard and submit it with the rest of your application.**

#### **HOW TO SUBMIT YOUR APPLICATION**

In order to be considered for this training opportunity, please email your application to Leilah Gilligan at [lgilligan@cepp.com](mailto:lgilligan@cepp.com).

As mentioned above, it is anticipated that these training events are expected to be conducted between August 2014 and August 2015.

Applications will be accepted on a rolling basis, as long as funding is available.

Questions should be directed to Leilah Gilligan, Project Manager, at 301-589-9383 or via email at [lgilligan@cepp.com](mailto:lgilligan@cepp.com).