

POSITION ANNOUNCEMENT

Program Attorney

NATIONAL TRIBAL JUDICIAL CENTER AT THE NATIONAL JUDICIAL COLLEGE

The National Judicial College (NJC) is a private, not-for-profit organization providing quality continuing education to trial judges, administrative law judges, tribal judges, military judges and court personnel. The College also provides international judicial education. NJC is located on the campus of the University of Nevada in Reno.

The National Tribal Judicial Center at The National Judicial College is among the first institutions to address the needs of Native American and Alaska Native tribal law judiciaries. The curricula presented are innovative and sophisticated, designed to enhance the professional skills of tribal judges and tribal court professionals. The Center's main objective is to improve justice through education and technical assistance, both national in scope as well as customized for the needs of specific tribes or regions.

NJC seeks a team-oriented individual to fill the position of program attorney for the National Tribal Judicial Center. Under the supervision of the academic director, program attorney responsibilities include developing academic courses on a variety of topics and issues especially in the area of tribal judicial education, preparing course materials, planning and conducting courses, delivering customized technical assistance to tribal courts, and seeking further funding to support the work of the National Tribal Judicial Center.

Graduation from an ABA-accredited school of law and bar admission to any state's bar are required. Experience working with tribes or in tribal law is highly desired. The successful candidate must have demonstrated excellent organizational, writing, and communication skills. Further, the candidate must have two to five years of legal experience. Experience in continuing adult education and/or grant administration is preferred.

The salary range is 65-80k DOE plus excellent benefits. No relocation expenses are available for this position.

Please submit a cover letter, resume, writing sample, and salary history by June 30, 2019 to:

The National Judicial College
Attn: Human Resources
Judicial College Building, M.S. 358
Reno, NV 89557
jobs@judges.org
www.judges.org

